Society for Computer Technology & Research's
PUNE INSTITUTE OF COMPUTER TECHNOLOGY
(College of Engineering Affiliated to the University of Pune& Accredited by NBA)
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Website: pict.edu   E-mail: principal@pict.edu

Date: 12/09/2018

Dear Sir/ Madam,

Greetings of the Day!!!

Pune Institute of Computer Technology would like to cordially invite you for the meeting of Internal Quality Assurance cell (IQAC).
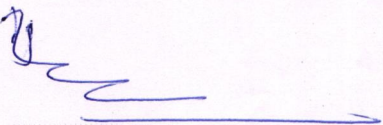
In pursuance of IQAC action plan for performance evaluation, assessment, accreditation and quality upgradation of institutions of higher education, NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence. IQAC is composed of heads of important academic and administrative units, few teachers and a few distinguished stakeholders.
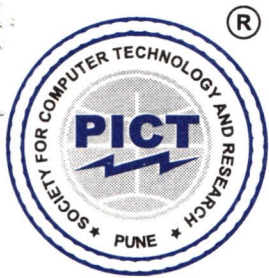
Your expertise and knowledge in the area would add a great value for smooth functioning of IQAC.

You are invited for the IQAC meeting to be held on **Saturday, September 22, 2018, at 11.30 a.m.** in the PICT Board Room, followed by lunch.

Kindly make it convenient to attend the same.

Thanks & Regards,

Principal
PICT Pune

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Survey No. 27, Near Trimurti Chowk, Dhankawadi, Pune - 411 043. (INDIA)

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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

Committee Name: IQAC   Date: 22/09/2018

Committee In-charge: Dr. A. S. Ghotkar   Venue: Conference Room
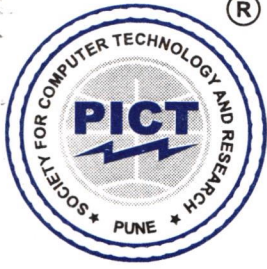
Agenda of the Meeting:

- Action taken on last IQAC Meet
- Quality of Education
- Industry Institute Interaction
- Training and Placement
- Internship
- Sponsored Research Projects/Patents/ Consultancy/Publications
- Extended activity – Social activities

The meeting of IQAC of Pune Institute of Computer Technology (PICT) was held on Saturday, 22/9/18 at 11.30 a.m., in PICT conference room. Following members were present

Name	
1.Dr. P. T. Kulkarni	- Chairman
2.Dr. A. S. Ghotkar	- Coordinator
3.Dr. Sandeep Phatak	-Member
4.Ms. Sonali Patwe	-Member
5.Dr. R. B. Ingle	-Member
6.Dr. Y. Ravinder	-Member
7.Dr. B. A. Sonkamble	-Member
8.Dr. S. S. Narkhede	-Member
9.Dr. R. Sreemathy	-Member
10.Ms. S. S. Sonawane	-Member
11.Ms. K. C. Waghmare	-Member
12.Dr. M. P. Turuk	-Member
13.Mr. M. R. khodaskar	-Member
14.Mrs. Jyotsna Beke	-Member
15.Mr. M. G. Kshatriya	-Member
16.Mr. Shriniwas Nayak	-Member

Following members were granted leave of absence

1.Mr. Udayan Phadake	-Member
2.Mr. Sajeev Tamboli	-Member
3.Mr. B. L. Abhale	-Member
4.Mr. Aditya Chaudhari	-Member

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The Principal and chairman of IQAC, Dr. P. T. Kulkarni welcomed all the members present, for the meeting. The following points were discussed, as per the agenda.

1. Dr. A. S. Ghotkar, IQAC Coordinator briefed about status of action plan of previous IQAC meeting. She also presented action plan for the year 2018-19.

Sr. No.	Proposed Activity	Schedule
1	Submission of AQAR report-2018-19	Oct/Nov-2018
2	Seminar for Faculty on "Awareness session on New SSR (NAAC) and IQAC functions"	Dec-Jan-2018
3	External A&A Audit and Green Audit	2018-19
4	Training program for internal auditors	2018-19

2. **Quality education parameter:** Dr. P. T. Kulkarni, highlighted parameters of quality education and also elaborated management views about Training and placement cell, Schemes for bright students, and motivation for Research. He also focused on various training aspects to make the students industry ready.
Resolution: It is decided to provide funds for training the bright students in latest technologies/domains

3. Dr. R. B. Ingle (Head, Computer Engineering), suggested Domain identification, Skill improvement programmes, conduction of test for improvement of Concepts and fundamentals.
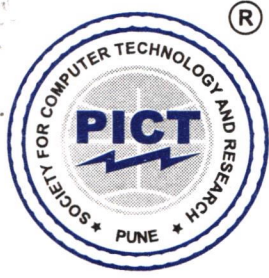**Resolution: It is decided to conduct certificate courses and tests for skill up gradation by respective department to enhance one of the quality education parameter**

4. Dr. Sandip Phatak (Alumni), recommended campus connect program in PICT campus to get training from leading industries. He also suggested strengthening communication skill development program from second year onwards.
Resolution: It is decided to identify the industries and initiate process for conducting training programs to the industry at PICT. It is also decided to conduct communication skill development program by T&P office as well as by department from second year onwards.

5. Ms Sonali Patwe (Alumni), emphasized the need of collaboration with industries to develop quality project /product within the campus.
Resolution: It is decided to implement this activity by increasing internship opportunities to the students by TPO as well as by internship coordinator

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6. Mr Shriniwas Nayak (Student Representative), suggested to provide renting scheme of reference books of all subjects (book bank)facility to all students, to boost understanding of technical concepts in depth and their applications,
He further recommended starting interviews for internship from third year so that student will in advance, get the exposure to industry environment.
Resolution: Mrs. Jyotsna Beke(Librarian) told that book bank facility (free of charge) is already available for the students. Further, **it is resolved to increase the book count as per the revision in syllabus**

7. Dr. S. S. Narkhede (TPO) briefed about T&P activities and briefed about the assessment tests planned at 2nd year and 3rd year level.

Dr. A. S. Ghotkar Thanked all the members for sharing their views.

Dr. A. S. Ghotkar

IQAC coordinator

Dr. P. T. Kulkarni

Principal & IQAC Chairman

Copy to:

All HODs

Library

Office

Training & Placement Office

Internship Coordinator

IQAC members

Date - 25-09-2018

To,

The IQAC Chairperson / Principal,

PICT, Pune

Respected sir,

Herewith submitting, you the compliance report of IQAC meeting held on 22/09/2018.

Sr. No	Decision	Action Taken
1	It is decided to provide funds to bright students for training in current trends	Bright students are identified from SE and TE based on grades, Training is given to these students free of cost. **E&TC-** Training on: Soft skill and Professional skill Expenditure - Rs.80000/- No of students benefited : SE- 127, TE - 172 **IT-** The fund is provided for Smart India Hackathon competition Expenditure -Rs.65, 000/- No. of students benefited- 39
2	It is decided to conduct certificate courses and tests for skill up gradation	Following training programs are conducted by various departments for SE and TE students. • Soft skills training • Foreign Language training for Japanese and German • AmCAT Test on following verticles i)ELQ & Personality analysis ii) Write X iii) Automata iv) Domain skills v) Resume Buddy vi) Mock interview vii) SVAR • TCS IoN test on i) Quantitative Aptitude ii) Reasoning Ability iii) English Language iv) General Awareness • MCAT test • Certificate courses conducted on i) Data Structure using C++ ii) Problem solving using C iii) Object Oriented Programming with JAVA iv) Microprocessors and 64 bit Assembly language programming v) Software Testing and System Administration

3	It is decided to increase the number of books in book bank scheme	The number of books in the bank scheme will be increased as per the revised syllabus. As First Year Engineering syllabus is revised in A.Y. 2019-20, Significant number of books are added as per the requirements received from HoDs
4	It is decided to identify industry and initiate the process for conducting training to industries at PICT	It is decided to launch certificate courses on advanced technologies like Machine learning and AI, Cyber security, etc. for industry peoples, in PICT campus. Proposal on Machine Learning and AI course is prepared and sent to AICTE for necessary permission
5	It is decided to increase the internship opportunities to the students	Internships are encouraged with the permission of HoD and Principal, Identified potential industries who offer internship to the PICT students. MOU is done with various reputed companies like e-Zest, software solution, Indeed software solution, NTTDATA, 3DPLM Microsoft, Goldman Sach, UBS, Siemens, Schulmbergear, Barcalyas, Dell, and RedHat Academy etc. for providing internships. Internship through INTERNSHALA is also initiated. Almost 208 students completed internship in above mentioned companies, and more than 10 students got PPO. Under PICT Research internship, more than 65 students are doing internships in various area like Wireless Communication, ML, IoT, BlockChain.

R.G.Yelalwar

IQAC Coordinator